

CONFERENCE TERMS AND CONDITIONS

The below signatory agrees to the following terms and conditions:

1. All the prices are subject to change without notice 30 days prior to the event unless previously confirmed in writing.
2. All provisional bookings will be held for 14 days then automatically cancelled unless a signed copy of these terms and conditions is received.
3. If a client cancels a confirmed reservation less than 3 months in advance, the hotel reserves the right to claim the following sums, unless a booking is obtained for the same date from a third party on no less favorable terms.

Cancellations in advance between:

3 and 1 months – 20% of the total anticipated charges

1 month and 14 days – 50% of the total anticipated charges

Less than 14 days – 100% of the total anticipated charges

Anticipated revenue is the total estimated value of business based on a standard day delegate charge per day including VAT, on numbers given by the client on confirmation. In all instances, notification of cancellation must be made in writing and will be effective on the date received by the hotel.

4. Any changes in numbers or services made within 7 days will be charged as contracted.
5. Bedrooms on hold for conferences will be released 14 days prior to the event if not confirmed in writing.
6. Payment is due on the day unless credit has been agreed in writing prior to the event.
7. The hotel may cancel the booking if the client is more than 30 days in arrears of previous payments to the Hotel or if the hotel becomes aware of any alteration in the client's financial situation.
8. By accepting these terms and conditions you agree that any account outstanding from your guests attending your function however caused remain your responsibility and you hereby agree to pay for such accounts, by your own payment.
9. VAT at 15% is included in the price.
10. The hotel cannot be held responsible for the quality of food if not served at the scheduled time due to late arrival.
11. Prior consent of the hotel must be sought for any entertainment or service contracted for the function by the client. The hotel reserves the right to judge acceptable levels of noise or behavior of the clients, guests or representatives and the client must take all necessary action to correct. In the event of failure to comply with management requests, the hotel reserves the right to terminate the contract and stop the event without being liable for any refund or compensation.
12. No wine or other beverages or food may be brought into the hotel or grounds by the client or guests for consumption on the premises.
13. The client will be responsible for any damage caused to the hotel by themselves, a subcontractor or their guests and shall pay for such damage or loss of business caused as a result.
14. Whilst every effort is made to safeguard clients property the Angel Hotel does not accept any liability for any loss or damage caused. Nor can we be responsible for items that have been delivered to or, handed over to a representative.
15. Hotel reputation. At the absolute and unfettered discretion of the hotel any function may be cancelled by the hotel even if paid in full, if the hotel has reasonable grounds for believing that the holding of such function would prejudice the reputation, good name, or standing of the hotel.
16. Liability. The hotel accepts no responsibility for death, bodily injury or disease, howsoever arising to clients or their guests excepting only such as arises due to the negligence of the hotel. Its servants or agents acting strictly in accordance with the terms of their employment, sub-contract or other agreement between such servants and agents of the hotel. The hotel is not liable for any frustration of this contract caused by strikes, labour disputes, accidents or any other cause beyond the hotel's control and outside the ordinary and reasonable contemplation of the parties at the time of this contract. In such an event, the hotel shall use reasonable endeavors to offer the client alternative accommodation facilities and services, if such can be found and are acceptable to the client (such acceptance not to be unreasonably withheld). In the event that this is not possible, however, the hotel's obligation to the client extends up to, and is limited to, the full refund of any monies held.

Name: _____ Date of Conference : _____

Estimated Numbers: _____

Signed: _____ Date confirmed: _____